

ASTC Business Meeting Minutes – 02 October 2020

Attending:

See attached table

Meeting convened at 11:00 AM EDT

Meeting ended at 11:35 AM EDT

Business

1. Meeting to order - Peter Rosenbaum (PR)

- a. The meeting was called to order at 11:02AM.

2. Committee Reports

a. Conference - Heather McAvoy (HM)

- i. Committee report review. See published report for details.
- ii. The committee is looking for a chairperson to spearhead the 2022 forum. Interested parties should contact the conference committee.
- iii. The committee has a list of suggested locations and is accepting additional suggestions. Members can send their proposals to the conference committee.
- iv. Status of the USITT conference is unknown.

(1) Van Phillips has reached out to David Grindle but has not heard back. He expressed concern about presentation portion of the Renovation Challenge

(2) David Vieira, who is on the USITT architectural commission committee, mentioned that at this time, conference planning is for a hybrid format including both in person and virtual panel / events. Final approach to the event and schedule are still under consideration so have not yet been shared.

b. Membership - PR

- i. The only application received this period is that of Alex Robertson requesting elevation from Associate to Full Member
- ii. Members supporting Alex's application and attesting to his qualifications and contributions to the society were: Chip Ulich, Kent Conrad, Paul Sanow and Heather McAvoy
- iii. The Board of directors to discuss this application in a breakout later in the day.
- iv. Fellowship – Todd Hensley (TH)

(1) With it being an off year for Fellowship application, there is no annual report. TH reports that the committee has been enlarged and welcomes three new members: Don Guyton, Mike Parella and David Rosenberg.

(2) The next Fellowship application period will be for 2022.

c. Education and Outreach - PR

- i. PR – shared the new committee’s mission statement and objectives.
- ii. The education and outreach will be the umbrella for all of the ASTC educational efforts to date, including the Renovation Challenge (RC).
- iii. The committee convened for its first meeting and developed following action items in support of the mission.
 - a) Creating and compiling electronic records of RC participants
 - b) Developing communication strategy
 - c) Outreach to high schools (IE career days)
 - d) Development of ASTC “Theatre 101” outreach materials for individual members to use for outreach.
 - e) Development a high school level mentorship program

d. Code committee – Robert Smulling (RS)

- i. Committee report reviewed. See published report for details.
- ii. RS highlighted that the committee is making an effort to clean up NFPA and IBC language with focus on the 50’ rule. Bill Conner requested that members email any issues pertaining to this to the Code committee.

e. PR Content - Paul Sanow (PS)

- i. Committee report reviewed. See published report for details.
- ii. PS discussed the following
 - a) Recent posting of Forum 2004 videos on the members only portion of the website
 - b) Fall issue is in progress
 - c) The adoption of a short guideline document for article submission. Guidelines to be posted soon.

3. Financial Report - PR

- a. PR announced that given the extraordinary conditions brought about by the pandemic, the Board of Directors has moved to reduce 2021 annual dues by 50% to help with any financial hardship membership may be experiencing.

- b. Committee report reviewed. The society is in good financial shape. See published report for details.
 - c. Rose Steele suggested that the Board consider giving to other charitable organizations like "Broadway Cares". It was mentioned that the Society has made a donation to USITT at the time of 2020 conference cancellation.
4. New business
- a. Discussion and introductions of guests for the Forum portion of the meeting
 - b. PR discussed committee participation. He encouraged and invited members to be active in the Society by joining a Committee
5. Meeting concludes 11:35

ASTC BUSINESS MEETING ATTENDANCE

MEMBERS		
Clemeth Abercrombie	Ed Arenius	Len Auerbach
Todd Berling	Emily Brainerd	Rusty Cadaret
Bob Campbell	Bill Conner	Kent Conrad
Scott Crossfield	Joshua Dachs	Benton Delinger
Jedd de Lucia	Michael DiBlasi	Millie Dixon
Michael Ferguson	Tony Forman	Steven Friedlander
Andrew Gibbs	Howard Glickman	Todd Hensley
Rob Hill	Don Hirsch	David Jolliffe
Lars Klein	Jody Kovalick	Jules Lauve
Robert Long	Heather McAvoy	Kevin Macpherson
Tom Neville	Kim Corbett Oates	Van Phillips
Stephen Placido	Chris Purpura	Jim Read
Grace Gavin Rhodes	Peter Rosenbaum	David Rosenburg
John Runia	Steve Rust	Paul Sanow

Peter Scheu	Fritz Schwentker	Robert Smulling
Christopher Sprague	Rose Steele	Alec Stoll
Jim Tetlow	Chip Ulich	Dave Vieira
Duane Wilson	Robert Young	
ASSOCIATE MEMBERS		
Alex Robertson	Jon Sivell	