

## ASTC 2025 Annual Business Meeting Minutes

**Date:** 08 March 2024

**Location:** Hilton Hotel – King Room, 401 N High St, Columbus, OH

**Meeting made available on Zoom and was recorded**

1. Call to order and Welcome (Paul Sanow, President) – 9:00 AM
2. Introduction of Attendees (in person and online). Attendees list is attached at end of these minutes.
3. President's Report (Paul Sanow)
  - a. Recognition of Heather McAvoy's tenure and contributions on the Board of Directors.
  - b. Announced Scott Crossfield's resignation from the Board.
  - c. Recognition of success of this year's Renovation Challenge.
  - d. Report on coordination with USITT Architecture Awards. Essentially being "rebooted" to allow recognition of Theatre Consultants, probably every other year. Paul Sanow to head that committee for USITT Architecture Commission.
  - e. Report on discussions with USITT regarding cohosting events during ASTC's Forum. USITT didn't fully understand the nature of the Forum and the ASTC's small size relative to USITT events. Will not move forward.
  - f. Mention of individual members coordinating possible participation with regional USITT chapters.
4. Secretary's Report (Peter Scheu)
  - a. Board Election Results – Paul Sanow and Peter Scheu reelected. Tie between Chris Sprague and Cathy Bachman. After meeting with Chris and Cathy, Chris will take on full two-year term and Cathy will fill out the remaining year on Scott Crossfield's term.
  - b. Review of website inquiries, spam, etc.
5. Treasurer's Financial Report (R Duane Wilson)
  - a. Duane reported on \$100K+ in assets held by the ASTC. In general, Society is in excellent financial shape.
  - b. Reviewed Annual Meeting expenses
  - c. 90%+ of 2025 Member dues have been received, and expect last payments to come in shortly.
6. Committee Reports (attached at the end of these minutes – additional comments and discussions below)
  - a. Membership (Todd Hensley)
    - i. Membership application received from Kurt Wehmann. Committee recommends acceptance.
    - ii. Fellows (Scott Crossfield) – No nominations this cycle. New cycle begins this fall.
  - b. Outreach & Education (Howard Glickman)
    - i. Mentorship Program "not doing so hot." Will be reviewed. Members were again encouraged to seek mentees in their area

- ii. ASTC/USITT Renovation Challenge Review – Very well received and attended. Oberlin College received the ASTC Lustig Award and Mesa Community College received USITT Director's Award.
- iii. Next Challenge will be in March 2027. Howard reviewed the general timeline for organizing teams and making submissions.
- iv. Challenge has a budget excess. Possible increase in stipends given to teams, or some other types of financial assistance

*(Break – Board of Directors Executive Session)*

- b. *Kurt Wehmann accepted as new Full Member*
- c. *Officers chosen*
  - i. *Paul Sanow - President*
  - ii. *Robert Smulling - Vice President*
  - iii. *R Duane Wilson – Treasurer/CFO*
  - iv. *Peter Scheu – Secretary*
  - v. *Directors – Howard Glickman, Chris Sprague, Cathy Bachman.*

6. Continuation of Committee Reports

- c. Conference (Chris Sprague)
  - i. Survey responses to be reviewed, but in general, format similar to Lubbock '24 was generally preferred.
  - ii. Forum 2025 – Dates, location, and “theme” TBD
  - iii. Annual 2026 – To be held in Long Beach, CA in conjunction with USITT, March 2026
  - iv. General discussion of types and locations of Forums – Family friendly “Retreat” type vs. informational only, fewer venue tours, possible overseas Forums every 5 years, etc.
- d. Publications (Paul Sanow)
  - i. Paul is looking to hand off Chair duties and is seeking volunteers
- e. Codes (Robert Smulling)
  - i. Report on submitted revisions to IBC Section 410
- f. Info/Coms (Colin Huse)
  - i. Comms are proceeding normally with updates and any email issues as they come up.
  - ii. Began exploring an updated version of online forum platform, but further development was delayed due to work commitments of committee members.
  - iii. Request that any members with an interest in assisting with set-up and moderation of next-generation online forum join the committee.
  - iv. Planning to resume testing and rollout of this by fall forum.

7. Restrooms Study Update (Kim Corbett Oates)
  - a. Last real study was a Canadian study done in 1974 of one building. Probably no longer relevant, but it is what a lot of codes are based on.
  - b. Ad hoc committee is looking for possible ways to conduct research on the topic, including using students at universities, enlisting staff from other professional venues, utilizing USITT as a partner with a program similar to the Renovation Challenge, a survey of ASTC membership, etc.
  - c. Desire is to make this a “real” study that can be referenced by others.
8. New Business
  - a. Fritz Schwentker talked about a symposium held at University of Texas at Austin. Subsequent to the meeting, Fritz sent a follow up email to the membership. That email is attached at the end of these minutes.
9. No announcements
10. Adjournment at 10:53 AM

Next general membership business meeting is tentatively scheduled for October 2025, during the ASTC Forum (location and exact date/time TBD)

**Business Meeting Attendees (in person)**

|                   |                        |                     |
|-------------------|------------------------|---------------------|
| Cathleen Bachman  | Bob Jenista            | Kyle Smith          |
| Todd Berling      | Raymond Kent           | Robert Smulling     |
| Michael Burgoyne  | Heather McAvoy         | Christopher Sprague |
| Rusty Cadaret     | Kevin Macpherson       | Alec Stoll          |
| Kent Conrad       | Jeff Miller            | Laura Wagner        |
| Keith Friedlander | Jim Niesel             | R Duane Wilson      |
| Andrew Gibbs      | Kimberly Corbett Oates |                     |
| Howard Glickman   | Chris Ochocki          |                     |
| Don Guyton        | Van Phillips           |                     |
| Kascey Haslanger  | Paul Sanow             |                     |
| Chris Holland     | Peter Scheu            |                     |
| Colin Huse        | Jared Schomer          |                     |

**Business Meeting Attendees (online)**

|                  |                  |
|------------------|------------------|
| Brandon Creel    | Michael Parella  |
| Scott Crossfield | Chris Purpura    |
| Jack Hagler      | Alex Robinson    |
| Todd Hensley     | Fritz Schwentker |
| Michael Lindauer |                  |